

**APPENDIX 4**

**REQUEST FOR BOARD ACTION BY A BOARD MEMBER**

Requester: Daniel J. Santos January 6, 2017

**Brief description of Requested Action:** Request Board approval of the following:

1. Task the Office of the General Manager and the Office of General Counsel to support set-up and conduct of a public meeting on February 21, 2017 at DNFSB headquarters. The purpose of the meeting is for Board members to discuss and deliberate on business of the Board.
2. The agenda items for this meeting include discussion and possible action on the following:
  - a. The conduct of periodic Board public business meetings (purpose, periodicity, format, content) including determining the date of the next meeting. (Member Sullivan)
  - b. The development of new Board business models. (Member Santos)
  - c. The development of a single formal docket to account for items being considered by the Board and of interest to the Board. (Member Hamilton)
3. The meeting is not expected to last more than two hours but it is up to the Board to decide when to adjourn.
4. No action is requested from the Office of the Technical Director.
5. Preparatory materials will be developed by the sponsoring Board Member for each item (see above) and shared in advance.

**Justification:** Provide a forum for the Board to deliberate in a transparent manner and derive benefit from collective work and active participation of the Board members.

Attachments (init) n/a (included clean version of any proposed document or modified document)

Summarize any time sensitive considerations:

Requestor signature signature on file January 6, 2017

Assistant Executive secretary signature on file January 6, 2017

**APPENDIX 4**

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	APRVD	DISAPRVD	ABSTAIN	NOT PARTICIPATING	COMMENT	DATE
Joyce L. Connery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jessie H. Roberson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sean Sullivan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Daniel J. Santos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bruce Hamilton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Final Disposition Summary						

Executive Secretary signature \_\_\_\_\_ [Click here to enter a date.](#)

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**AFFIRMATION OF BOARD VOTING RECORD**

**SUBJECT: Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017**

**Doc Control#2017-300-024**

The Board, with Board Member(s) Jessie H. Roberson, Sean Sullivan, Daniel J. Santos, Bruce Hamilton *approving*, Board Member(s) none *disapproving*, Board Member(s) Joyce L. Connery *abstaining*, and Board Member(s) none *recusing*, have voted to approve the above document on January 13, 2017.

The votes were recorded as:

	APRVD	DISAPRVD	ABSTAIN	NOT PARTICIPATING*	COMMENT	DATE
Joyce L. Connery	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01/13/17
Jessie H. Roberson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01/13/17
Sean Sullivan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01/12/17
Daniel J. Santos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01/12/17
Bruce Hamilton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01/12/17

\*Reason for Not Participating:

This Record contains a summary of voting on this matter together with the individual vote sheets, views and comments of the Board Members.

  
Assistant Executive Secretary to the Board

Attachments:

1. Voting Summary
2. Board Member Vote Sheets

cc: Board Members  
OGC  
OGM Records Officer  
OTD

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD**  
**NOTATIONAL VOTE RESPONSE SHEET**

**FROM:** Joyce L. Connery

**SUBJECT:** Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017

**Doc Control #2017-300-024**

**Approved** \_\_\_\_\_

**Disapproved** \_\_\_\_\_

**Abstain**

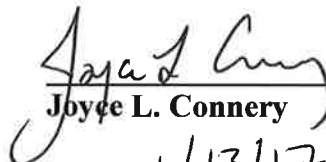
**Recusal – Not Participating** \_\_\_\_\_

**COMMENTS:**

**Below** \_\_\_\_\_

**Attached** \_\_\_\_\_

**None**

  
\_\_\_\_\_  
Joyce L. Connery  
1/13/17  
\_\_\_\_\_  
**Date**

**Shelby Qualls**

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**From:** Jessie Roberson  
**Sent:** Friday, January 13, 2017 12:04 PM  
**To:** Shelby Qualls  
**Cc:** Cameron Shelton  
**Subject:** Re: Notational Vote Doc#2017-300-024, Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017 - BLUE FOLDER

I approve. Jessie Roberson

Sent from my iPhone

On Jan 13, 2017, at 11:25 AM, Shelby Qualls [REDACTED] wrote:

Please note that the voting period on this RFBA ends COB today, 01.13.17.

**Board Procedures 3.3 D.:**

3) The the Executive Secretary shall proceed to notational voting in accordance with the following steps:

- a) The Executive Secretary shall provide a copy of the completed Request for Board Action by a Board Member form along with any Office Director assessments, other Office Director inputs, and any Board Member rebuttal to each Board Member. Board Members shall register their vote within one (1) day of receipt of the completed Request for Board Action by a Board Member;

Shelby Qualls  
Assistant Executive Secretary  
Office of the Chairman

**From:** Shelby Qualls  
**Sent:** Thursday, January 12, 2017 2:19 PM  
**To:** Mark Welch [REDACTED]; James Biggins [REDACTED]; Neysa Slater-Chandler [REDACTED]; Steven Stokes [REDACTED]; Katherine Herrera [REDACTED]; Bruce Hamilton [REDACTED]; Daniel J. Santos [REDACTED]; Jessie Roberson [REDACTED]; Joyce Connery [REDACTED]; Sean Sullivan [REDACTED]  
**Cc:** ExSec [REDACTED]; Dana Hienz [REDACTED]; Donita Vines [REDACTED]

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD**  
**NOTATIONAL VOTE RESPONSE SHEET**

**FROM:** Sean Sullivan

**SUBJECT:** Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017

**Doc Control#2017-300-024**

**Approved** X                      **Disapproved** \_\_\_\_\_                      **Abstain** \_\_\_\_\_  
**Recusal – Not Participating** \_\_\_\_\_

**COMMENTS:**      **Below** \_\_\_\_\_      **Attached** \_\_\_\_\_      **None** Y



Sean Sullivan

1/12/17

Date

**Cameron Shelton**

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**From:** Daniel J. Santos  
**Sent:** Thursday, January 12, 2017 4:19 PM  
**To:** Shelby Qualls; Cameron Shelton  
**Subject:** Re: Notational Vote Doc#2017-300-024, Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017 - BLUE FOLDER

Approved without comments.

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**From:** Shelby Qualls  
**Sent:** Thursday, January 12, 2017 2:19:27 PM  
**To:** Mark Welch; James Biggins; Neysa Slater-Chandler; Steven Stokes; Katherine Herrera; Bruce Hamilton; Daniel J. Santos; Jessie Roberson; Joyce Connery; Sean Sullivan  
**Cc:** ExSec; Dana Hienz; Donita Vines  
**Subject:** Notational Vote Doc#2017-300-024, Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017 - BLUE FOLDER

This email is an electronic record of Notational Vote. Voting ballot will follow shortly. Also, accepting electronic votes.

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD  
NOTATIONAL VOTE RESPONSE SHEET**

**FROM: Members of the Board**  
**SUBJECT: Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017**

**DOC# 2017-300-024**

Office Directors have provided their input.

**Approved** \_\_\_\_\_  
**Disapproved** \_\_\_\_\_  
**Abstain** \_\_\_\_\_  
**Recusal – Not Participating** \_\_\_\_\_

**COMMENTS:**

**Below** \_\_\_\_\_  
**Attached** \_\_\_\_\_  
**None** \_\_\_\_\_

Shelby Qualls  
Assistant Executive Secretary  
Office of the Chairman

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD**  
**NOTATIONAL VOTE RESPONSE SHEET**

**FROM:** Bruce Hamilton

**SUBJECT:** Request for Board Action by Board Member Daniel J. Santos to Conduct a Public Business Meeting on February 21, 2017

**Doc Control#2017-300-024**

**Approved**  **Disapproved**  **Abstain**   
**Recusal – Not Participating**

**COMMENTS:** **Below**  **Attached**  **None**

  
**Bruce Hamilton**

12 JAN 2017  
**Date**