

# **Defense Nuclear Facilities Safety Board**

**Washington, DC 20004**

## **Policy Statement**

**Date:** July 2, 2020

### **Subject**

Policy Statement on Board  
Collegiality.

### **Summary**

This policy statement establishes  
the approach the Defense Nuclear  
Facilities Safety Board will take  
regarding collegiality,  
maintenance of quorum and  
delegations of authority.



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Bruce Hamilton  
Chairman

## **Board Policy Statement on Collegiality, Quorum and Delegations**

### **I. Purpose/Objectives**

This policy established the Board's expectations of collegiality of Board Members in terms of policy setting and execution, maintenance of quorum, and decision-making on delegations of authorities assigned to the Board.

### **II. Scope/Application**

This policy outlines the essential framework of Board Procedures in the execution of the Board's statutory mission, including expected conduct of Board Members, maintenance of a quorum, and delegations of authority.

### **III. Policy Statement**

The Board shall operate in a manner consistent with the notion of shared authority as envisioned by the Statute, cooperating to achieve the mission of the Agency in a manner outlined in the vision statement of the organization, and uphold Agency core values.

The Board shall create and maintain Board Procedures to carry out its mission through notational voting of the Board. It shall be the policy of the Board that the Board Procedures be enacted through a unanimity of vote, where possible. If not possible, the majority of a quorum of the Board may enact Board Procedures, and the Board as a whole shall endeavor to follow those Board Procedures.

The Chairman shall execute his or her duties as outlined in the statute based on the policies set forth by the Board. In all cases, the Board Members shall be kept apprised of actions taken by the Chairman or the staff on their behalf. Equally, Board Members shall apprise the Chairman and other Board Members of information pertinent to the conduct and performance of the Agency.

Board Members shall conduct themselves in a manner befitting their stature as Presidential appointees and, further, shall seek to uphold the Agency's core values of excellence, independence, integrity and respect.

Board Members shall endeavor to vote on all actions before the Board unless a conflict of interest exists or unless incapacitated.

Delegations of authority shall be made in accordance with Board procedures.

Decisions of the Board shall be respected by the individual Board Members, regardless of their votes. In the event that any Board Member is speaking on behalf of the Board, he or she shall represent the views of the Board as a whole. In cases where a Board Member is asked to speak as an individual, or in carrying out their roles within public meetings or hearings, he or she should make it clear that the views expressed may not be representative of the Board as a whole.

**IV. Supporting Directives/Procedures**

Board Procedures (TBD)

**V. Responsibility for Implementation**

Board Members

**VI. Monitoring and Compliance**

Board Policies should be reviewed on a tri-annual basis or when there is a turnover of a quorum of the Board.

**VII. Status**

Approved on July 2, 2020.